



Dear Parents and Carers

From Monday 22nd June 2020 we are dividing children into different groups (bubbles) that do not mix. Each group is accessed via its own drop off point (we are not permitting parents and carers to enter any part of the building).

Yellow Bubble Arrivals:

Health Entrance drop off/ collection (nearest to the mini roundabout)

Blue Bubble Arrivals:

Nursery Entrance drop off/ collection (adjacent to the Primary School)

All access to the nursery must be on foot via the *nursery* car park entrance (which will be closed to all cars). Please see the videos on our website and social media pages for a visual guide to site drop off and collection. All communication with nursery will need to be via the telephone or email. If you are unsure where to drop off your child, please call us before setting out.

Our school day is currently 9:00am – 3:00pm. Please ensure you arrive and collect on time. We ask that only one parent/ carer comes onto site. All children will need to bring a packed lunch in a named box (unless it has been agreed that we are providing lunch). Please note that nursery will only provide sandwiches from 22.6.20 as we are advised to have picnic lunches outdoors wherever possible to reduce risk. Your child will also require a named drinks bottle, named hat and named bottle of sun cream. Please support your child to apply sun cream before they arrive at nursery.

Children are to wear their own clothes (not uniform) and wear sensible, sturdy footwear (shoes or trainers) with closed toes. Please do not allow your child to bring other items into nursery.

If your child is not well enough to attend, please inform us via telephone – (0121) 675 0362

If your child attends nursery, you will need to abide by our conditions of use. We will keep places under review at all times, especially if staffing levels decrease through illness or self-isolation.

Please talk the above changes through with your child to support their understanding of all the changes happening around them.

The following declaration needs to be completed for each child. Without this we will not be able to admit your child to nursery. Although we already hold some of this information, we realise that health needs may have changed and emergency contacts altered in light of the pandemic.



PARENT / CARER DECLARATION

Child's Full Name:			
Medical Health Needs Medical Needs			
Parent/ Carer Name(s)			
Emergency telephone number(s)	Work number: Home or mobile number:	Work number: Home or mobile number:	
Email address(es)			
Emergency contact details	We will telephone each of these people in turn if there is an emergency. If we cannot reach you, they may need to make a decision on your behalf about your child.		
	Name	Relationship to child	Number/s
	1.		
	2.		
	3.		
4.			

CONDITIONS OF USE – PLEASE TICK EVERY BOX TO SHOW YOU HAVE READ AND AGREED IF YOU DO NOT YOUR CHILD'S PLACE MAY BE WITHDRAWN. IF YOU DO NOT ABIDE BY THESE REGULATIONS YOUR PLACE WILL BE WITHDRAWN

Provision

Statement:	Please tick
I appreciate that should it become impossible for Allens Croft Nursery School to staff the provision due to staff illness or self-isolation, then the provision will cease with immediate effect and that this may be with very little notice.	
I will park outside of nursery on the public road. I know I am not permitted to park in the car park at the current time.	
I will keep two metres away from other families waiting at the drop off and collection points.	
I will arrive at nursery at 9:00am and collect my child at 3:00pm.	
I understand that when dropping my child to nursery at 9:00am, I will wait outside the appropriate doorway (by the nursery school car park for children accessing the yellow 'bubble' of part-time places or alongside the primary school car park for children accessing the blue 'bubble' of full-time places).	
I understand that when dropping off or collecting my child, I will only access the nursery via the site entrance nearest to the mini-roundabout	



and follow the social distancing markers on the ground. Once I have collected my child, I will follow the one-way system past the front of the primary school in order to keep 2 metres away from other families at all times.	
My child must be wearing clean clothes (own clothes) when they arrive and have washed their hands before they enter the building.	
I understand that no parent/ carer will be allowed into the nursery building unless directed to do so by a member of staff.	
To maintain my child's place and ensure the safety of others, I understand that my family must carry out social distancing at all times. This means my child and our family (household) will only mix with other families in accordance with government advice and guidance. I will also not have unnecessary visitors in my home, so I can do all I can to ensure the virus does not spread.	

Health Risks

Statement:	Please tick
If my child has an underlying health condition, I will seek and act on the advice of their GP/ consultant/ midwife or current government advice.	
I understand that my child will be asked to wash their hands regularly throughout the school day and follow our hygiene rules and practices.	
I understand that nursery and parents/ carers need to undertake stringent practices to reduce the risks of transmission of the virus (and other illnesses).	
I understand that the adults working in nursery will try to maintain common sense in terms of social distancing whilst working with the children however, children of nursery age are not expected to keep 2 metres apart in school. There are also times when our staff team will be in close contact with your child/ren.	
I understand that whilst nursery will endeavor to regularly clean the areas used and will engage in frequent hand washing, we are unable to guarantee a virus free school.	
I will ensure that my child has high levels of hygiene and cleanliness to reduce the risk of transmission	

Organistaion and Safety

Statement	Please tick
I understand that each group of children (bubble) will need to be self-contained for the school day; unable to mix or come close to any other groups.	
I understand that that each group ('bubble') has its own entrance and I will only use that drop off / collection point. I will contact the nursery by telephone, before travelling to nursery, if I am uncertain of which drop off point has been allocated to me.	

Clothing/ Personal Items

Statement	Please tick
I will ensure that my child is wearing clean clothes (own clothes) every day to reduce the risk of transmission of the virus. They should bring a named coat, a named packed lunch box (for those that provide their own lunch), a named drinks bottle and a named bottle of sun cream (preferably factor 50+) every day. Please also apply sun cream to your child's skin before arrival.	
My child will not bring any items other to nursery from home.	



Medication / Illness

Statement	Please tick
I will not bring my child to the nursery premises if they have any symptoms of coronavirus or if anyone in the household has symptoms. This includes a temperature, a cough or a loss of taste or smell. I will isolate my child and the whole household for 7/14 days of this is the case and will inform nursery immediately. This means you should not leave the house. Your child cannot attend our provision in this time. This is also the case for any child with a cough, whatever the reason. We take no chances. We cannot afford to for the sake of your child, your family, our staff and the wider community.	
If a child or member of staff has coronavirus symptoms, they will need to be absent from nursery for 7 days and their household to self-isolate for 14 days. Children and staff in nursery will have access to testing. Those absent with coronavirus symptoms will be able to return to nursery as soon as soon as they have a negative result or they have been through the correct period of self-isolation. Having a positive result and an absence due to coronavirus will have an impact on the rest of the group – we would need guidance from Public Health England about further control measures in this situation.	
If my child has medication for asthma, allergies or other conditions, I will ensure that nursery always has the required medication and ensure this is duplicated at home in case of the need to suddenly close nursery.	
I understand that if my child needs any other form of medication, I will need to complete a 'Medication Form' (available by asking a member of our team at the drop off points). Administration of medication will need to be agreed by the Executive Head Teacher / Head of School / Senior Leader on the day.	
I will inform a member of staff on arrival if I have given my child any medication e.g. Calpol, before they come to nursery. However, this cannot be for a temperature as they must self-isolate for 14 days if they have one.	
I understand that if my child becomes unwell during their time in nursery, they will be immediately placed in isolation until they are collected (in accordance with government guidance) and I will be contacted and asked to collect them urgently. If I cannot be reached, the other contracts given will be called. I understand that the nursery staff will not have to prove or justify their decision about a child's illness. We then have to take advise and if a deep clean is required ALL children could be sent home.	
I will ensure that nursery always has up to date contact details for both myself and my named emergency contacts.	
I will ensure that there is always at least one named person on my emergency contact list that is continuously contactable and immediately able to collect my child from nursery, if requested by our team.	
I understand that if my child falls ill, the staff team will contact medical services as well as contacting me.	
I understand the last day of this term at nursery will be Friday 17 th July 2020. We are still ascertaining what provision will be available over the summer holiday.	

Child's Name:

Parent/ Carer Name/s:

Parent/ Carer Signature:

Date: